



REGAL

KOWLOON HOTEL

TSIMSHATSUI • HONG KONG

富豪九龍酒店

The 4th Asia conference of International Building Performance Simulation Association – IBPSA Asim2018

The Hong Kong Polytechnic University – Department of Services Engineering
3-6 December 2018

(Reservation Deadline : 2 November 2018)

To: Regal Kowloon Hotel – Mr. Eric Cheung Director of Sales – Corporate Solutions

71 Mody Road, Tsimshatsui, Kowloon, Hong Kong

Direct Telephone : (852) 2313 8632

Direct Fax: (852) 2311 8900

Email: rkh.adoscoma@regalhotel.com

Please make the following reservation by completing required information at below:

Guest Details:	Guest Name (1):		
	Guest Name (2):		
	Telephone:	Email:	
Arrival Date:		Arrival Flight/Time:	
Departure Date:		Departure Flight/Time:	
Room Type And Daily Rate (please ✓ when appropriate)	<input type="checkbox"/> Superior Room at HK\$1,000* (Include In-room Internet Access for Four IP Users) <input type="checkbox"/> Superior Single Room at HK\$1,100* (Include One Daily Buffet Breakfast and In-room Internet Access for Four IP Users) <input type="checkbox"/> Superior Twin Room at HK\$1,200* (Include Two Daily Buffet Breakfasts and In-room Internet Access for Four IP Users) <input type="checkbox"/> Executive Club Superior Room (Single Occupancy) at HK\$1,450#* <input type="checkbox"/> Executive Club Superior Room (Double Occupancy) at HK\$1,600#*		
	Double bedded <input type="checkbox"/>	Smoking <input type="checkbox"/>	
	Twin bedded <input type="checkbox"/>	Non-smoking <input type="checkbox"/>	
	* The above rates are subject to 10% service charge and government tax (if applicable) per room per night		
	* Confirmation of king size bed and non-smoking floor are subject to hotel availability		
#Privileges for Executive Club Room:	Maximum two visitors per room are welcomed. Admission fee will be charged at HK\$238+10% service charge per visitor per visit during breakfast or evening drink session. Charge will be applied on consumption basis during other periods of the day. Complimentary Daily Deluxe Continental Breakfast, Evening Cocktail, Free Local Calls and "Home Direct" Access Calls; Free Long-Distance Call Service Charge; In-room Broadband Internet Access, Mineral Water in Room; In-room Coffee / Tea Making Facilities; 10% Discount on In-room Laundry Service, Dry Cleaning Service, Business Centre Services; 10% Discount for F&B Consumption in all Restaurants.		
Guaranteed Arrival : (Visa / Master / American Express / JBC)	Credit Card Type / Number:		
	Credit Card Holder Name:		
	Expiry Date:		
	Reservations cannot be processed without the above information.		
Cancellation Policy:	In case of no-show, date amendment or cancellation notification made after 2 November 2018, the first night's room charge will be borne by the above credit card holder		
Payment Method:	All expenses are on guest own account and will be settled by their credit card / cash upon departure		
Arrival Transfer: (please ✓ when appropriate)	*Please contact our Airport Representative at Arrival Hall B, counter B16 for transfer service. Kindly advise your flight schedule for us to handle your seating arrangement (first-come-first-served). Bus schedule is subject to change without prior notice. Scheduled arrival Shuttle Bus <input type="checkbox"/> per person (Complimentary on schedule basis) Scheduled departure Shuttle Bus <input type="checkbox"/> per person (Complimentary on schedule basis) Limousine HK\$820 (single trip) <input type="checkbox"/> HK\$1,640 (round trip) <input type="checkbox"/> per car HK\$200 surcharge will be applied for midnight (0:00-6:00) service		
Deadline	Confirmation is subject to room availability. Please complete the above reservation form and return to Sales & Marketing Department – Mr. Eric Cheung <u>on or before 2 November 2018</u>		
Hotel address	Regal Kowloon Hotel 71 Mody Road, Kowloon Hong Kong Tel: (852) 2722 1818 Fax: (852) 2369 6950		For office use only

71 Mody Road, Tsimshatsui, Hong Kong

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